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| **SESSION** | **jul - aug 2024** |
| **PROGRAM** | **MASTER OF BUSINESS ADMINISTRATION (MBA)** |
| **SEMESTER** | **III** |
| **course CODE & NAME** | **DPRM302 Project Planning and Scheduling** |
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**Assignment Set – 1**

**1. Elaborate on the skills and attributes a project manager should posses for managing a project also explain the role of project management office. 4+6**

**Ans 1.**

**Skills and Attributes of a Project Manager**

A project manager is responsible for overseeing all aspects of a project, ensuring its successful completion within defined constraints. To manage projects effectively, a project manager must possess the following skills and attributes:

**Leadership Skills:** A project manager must inspire and motivate the team, providing clear direction and vision. Leadership is essential for building trust and fostering collaboration among team members.

**Communication Skills:** Effective communication is critical for conveying goals, expectations,

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**2. Explain the importance of negotiation in conflict resolution within a team. Elaborate various project planning tools 4+6**

**Ans 2.**

**Importance of Negotiation in Conflict Resolution**

Conflicts are a natural part of teamwork, especially in projects where diverse individuals collaborate under pressure. Effective negotiation is crucial for resolving conflicts and maintaining team harmony. The importance of negotiation in conflict resolution includes:

**Fostering Collaboration:** Negotiation helps team members find common ground, promoting collaboration and reducing interpersonal tensions.

**Maintaining Productivity:** Resolving conflicts promptly through negotiation prevents

**3. Discuss the various methods for exploring and screening project ideas, and how market research plays a role in project feasibility. 5+5**

**Ans 3.**

**Methods for Exploring and Screening Project Ideas**

The success of any project begins with selecting the right idea. Exploring and screening project ideas involves systematically identifying and evaluating potential opportunities to determine their viability and alignment with organizational objectives. Several methods can be employed for this purpose:

**Brainstorming:** This creative technique involves generating a wide range of ideas in a group setting. Team members contribute suggestions based on their expertise and perspectives,

**Assignment Set – 2**

**4. Elaborate project scheduling techniques and various steps for finding critical path. 4+6**

**Ans 4.**

**Project Scheduling Techniques**

Project scheduling is a core element of project management, enabling teams to plan and manage tasks effectively. It ensures that projects are completed within the allocated timeframe and resources. Several techniques are commonly used:

**Gantt Charts:** Gantt charts are visual tools that display tasks, timelines, and dependencies. They provide a clear overview of project progress and help identify potential delays.

**Critical Path Method (CPM):** CPM identifies the sequence of tasks that determines the

**5. Discuss different strategies required for effective resource levelling also Explain the best practices for the maintenance projects.**

**Ans 5.**

**Strategies for Effective Resource Leveling**

Resource leveling is the process of optimizing resource allocation to prevent overutilization or underutilization. It ensures that resources such as labor, equipment, and materials are effectively managed to maintain project timelines and costs. Strategies for effective resource leveling include:

**Prioritizing Tasks:** Identify critical tasks that must be completed on schedule and allocate resources accordingly. Tasks on the critical path are given priority to avoid delays in the project

**6. Discuss the various benefits and drawbacks of computer software in project management. Explain various phases of project life cycle.**

**Ans 6.**

**Benefits of Computer Software in Project Management**

Project management software has transformed the way projects are planned, executed, and monitored. It provides numerous advantages:

* **Enhanced Planning and Scheduling:** Tools like Microsoft Project and Primavera allow project managers to create detailed schedules, allocate resources, and visualize timelines through Gantt charts and PERT diagrams.
* **Improved Collaboration:** Software like Asana and Trello enables team members to